



Job Title:	Plant Controller	Job Category:	
Department/Group:	Plant Operation	Salary Range:	
Location:	Sauget, IL	Travel Required:	
Grade/Level:		Position Type:	Full Time
Classification	Exempt	Reports To	CEO

Summary

Responsible for leading the logistics team in the daily operations of corn receipts, ethanol truck deliveries, ethanol railcar deliveries, and dried distiller grain deliveries to ensure maximum production quantity and quality, while supporting the policies, goals, and objectives of the company.

Essential Job Functions

- Complete analysis of financial results; develop recommendations (strategic and tactical)
- Develop and execute analysis of various business initiatives
- Develop and maintain capital budget
- Assist in development of financial planning and analysis exercises or reports
- Participate in calls with Lenders
- Oversee preparation of month-end, quarter-end and year-end financial statements
- Review all month-end closing activities including general ledger maintenance, balance sheet reconciliations and corporate/overhead cost allocation
- Enhance and implement financial and accounting systems, processes, tools and control systems
- Serve as a key point of contact for external auditors; manage preparation and support of all external audits
- Manage the company's insurance programs
- Manage the company's real estate affairs
- Manage the company's legal affairs in the areas of finance
- Directs the financial activities of the organization; established operational policies in the finance area and determines financial organization and structure
- Identifies the long-term and short-term financial needs of the organization, determines financing and cash flow strategies and operational policies in the financial function
- Establishes policies and procedures that will protect the assets of the organization, including its buildings, equipment, supplies and materials
- Directs the treasure function in the organization, including daily cash flow projections and administration and the maintenance of banking relationships
- Directs the preparation of the organization's tax reporting and tax research activities
- Coordinates the activities of the organization's financial team with other teams within the organization
- Solves problems with other executives, resolves conflicts and approves financial actions on a daily basis



- Collaborate with department heads to strategize ways to minimize waste.
- Establish and maintain compliant accounting processes, design, and implement appropriate financial controls and procedures.
- Reviews financial details from past, present, and forecasted operations; identifies development opportunities and recommend improvements.
- Provides financial analysis with an emphasis on capital investments, pricing decisions, and contract negotiations.
- Provide constant communications and updates on accounting processes, schedules, or anticipated delays to both internal and external customers.
- Performing periodic costing studies on products/equipment.
- Prepare monthly management report commentaries on relevant performance vs prior periods and forecasts and review of relevant PL performance metrics and KPI's.
- Collaborates with external auditors to provide information needed for the annual audit.
- Direct financial audits and provide recommendations for procedural improvement.
- Oversee regulatory income tax filings to ensure accuracy and timely completion.
- Conduct ongoing audit of transactional and master records for accuracy, workflow qualifications and overall cost impact.
- Maintains knowledge of organizational procedures, federal and state regulations, and accounting standards.
- Other related duties as assigned.

Qualifications

- Bachelor's accounting or finance related field.
- C.P.A required.
- Minimum of 5 years of manufacturing accounting experience.
- Ethanol, grain, and feed Ingredient accounting preferred.
- Experience with Microsoft Dynamics Great Plains GP and SAP preferred.

Skills and Abilities

- Must have results-oriented skills and the entrepreneurial attitude to get the job done.
- Ability to prioritize and multi-task with strong attention to detail.
- Highly energetic and self-starter.
- Decision-making, problem resolution and creative thinking skills

Physical Requirements

- The employee is regularly exposed to dusty conditions
- Individual will be exposed to high noise levels at times
- The employee will regularly be exposed to chemicals used in the process.

This job description is intended to describe the general nature and level of work performed. It does not include all responsibilities and skills required of the job and may be changed at any



time. All responsibilities must be completed in compliance with all safety protocols, policies, procedures and consistent with the spirit and philosophy of the company

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date:	