



Job Title:	Maintenance Manager
Department/Group:	Plant Maintenance
Location:	Sauget, IL
Position Type:	Full Time
Classification	Exempt
Reports To	Plant Manager

Summary

Maintenance Manager is responsible for the safe maintenance, repair or replacement of plant equipment and systems, to ensure maximum production quantity and quality, while supporting the policies, goals and objectives of the company.

Essential Job Functions

- Accountable for all plant maintenance, and production goals
- Champion a culture of “Safety First” and “Right the First Time”
- Participates in setting objectives, plan development and performance review of plant performance, as a member of the Plant Leadership Team.
- Initiates, implements, and manages the plant maintenance program based on best practices in the ethanol industry, with an emphasis on planning/scheduling and preventive/predictive maintenance.
- Monitors the use and inventories of spare parts, maintenance supplies, and equipment and initiates reordering when necessary.
- Maintains and repairs maintenance shop equipment.
- Establishes and maintains computerized maintenance management system (CMMS) for tracking work orders, spare parts, and maintenance history of plant equipment.
- Prepares reports, analyzes data, and makes recommendations for improving plant operations or solving maintenance-related problems.
- Supervises plant maintenance personnel.
- Ensures that maintenance technicians are adequately trained, equipped, and motivated so that the maintenance program can be accomplished in a safe, timely, and cost-effective manner.
- Communicates regularly with maintenance technicians, both individually and as a group, to ensure good two-way communication concerning maintenance issues.
- Assists with hiring of maintenance personnel.
- Conducts employee performance reviews based on job descriptions to determine competency, knowledge, and contribution of the maintenance technicians.
- Maintains and updates operating and training manuals for the maintenance department.
- Ensures that all maintenance technicians are trained on the most updated version of the operating procedures.
- Monitors operation of plant equipment and systems.



- Reviews the operation of plant equipment and systems constantly, to minimize unplanned downtime, anticipate solve problems in a timely manner, and to identify opportunities for improvement.
- Initiates and carries out projects to improve efficiency and/or reduce operating costs.
- Tracks, analyzes and improves key maintenance parameters such as asset utilization, maintenance cost, PM compliance, schedule compliance, etc.
- Maintains safety, health, and environmental policies and procedures.
- Ensures city, county, state, and federal regulations relating to the maintenance department are met, at all times.
- Directs, maintains, and enforces the safety program for the maintenance department; reviews safety records to uphold standards of maximum safety for all maintenance technicians.
- Coordinates activities with other departments.
- Communicates directly with the operations department to coordinate maintenance and repair work in process areas.
- Communicates directly with QA laboratory to ensure effective participation by the maintenance technicians in the implementation of QA policies and procedures.
- Acts as a lead for turnaround planning activities.
- Manages and facilitates work scope development for contractors during turnarounds.
- Implements programs and procedures required to ensure plant cleanliness.
- Assists with planning and implementing plant improvements and expansions.

Education and Competencies

- High school diploma or GED required.
- Bachelor s degree (or higher) in Engineering preferred.
- Ten years of experience in the maintenance and/or operation of a process manufacturing facility required.
- Supervisory experience required.
- Individual desires to promote the collective interests of the team more than self-interest
- Good people management skills and overall business managerial skills
- Good business acumen and global perspective of the industry

Skills and Abilities

- Excellent written and verbal communication skills
- Ability to interact professionally and effectively with internal and external customers
- Strong analytical abilities, problem-solving, and negotiation skills
- Manage multiple priorities with efficiency and accuracy

Physical Requirements

- This position is largely self-directed and requires understanding of company policy, procedures, and values.
- Must be able to manage confined space entry, climb ladders and steps, and lift a minimum of 50 lbs.
- Must be able to adapt to outside work environments which could include cold, heat, wind, rain, snow and slippery surfaces



- Individual will be exposed to high noise levels at times

This job description is intended to describe the general nature and level of work performed. It does not include all responsibilities and skills required of the job and may be changed at any time. All responsibilities must be completed in compliance with all safety protocols, policies, procedures and consistent with the spirit and philosophy of the company

Compensation

Crysalis Biosciences, Inc. offers a competitive compensation package for this position, based upon applicant skills and prior experience. A generous benefit package includes health, dental, and vision insurance, paid holidays, and Paid Time Off (PTO).